MALAYSIAN LOGISTIC RETURN MATERIAL / SCRAP MATERIAL FORM　　　　　　　　　　　　　　　　　　　　　**MLRM_11**

Plant ID	☐☐☐☐	_____	Reference No. _____	Reservation No. _____
Project / Cost Centre	_____	Type Of Work	☐ Project	
	(refer to the original issue)	☐ Work Order	GRN No: _____
Work Order No / Network no.	_____	☐ Cost Centre	

No.	Material No. / Asset No.(Scrap)	Description	Drum No.	Quantity	Unit	Inspection Remark (Please circle one)			Return Document Ref.
						Returnee(1)	**I&A(2)**	**R/Officer(3)**	(Original Issue Doc)
						A B C D	A B C	A B C D	
						A B C D	A B C	A B C D	
						A B C D	A B C	A B C D	
						A B C D	A B C	A B C D	
						A B C D	A B C	A B C D	
						A B C D	A B C	A B C D	
						A B C D	A B C	A B C D	

Note : Returnee must cap the excess pressurised cables at the point of cutting for reissue.

1. Returned By:	**2. Inspected & Approved By:**	**3. Received By:**	**4. Verified By:**
(Returnee)	*(SP /Executive & above / Technical Manager)*	*(Malaysian Logistics Receiving Officer)*	*(Malaysian Logistics Receiving Officer)*
		(For scrap- upon physical inspection only)	*(For Scrap-after collection complete)*
Signature _____	Signature _____		
Name _____	Name _____	Signature _____	Signature _____
Designation _____	Designation _____	Name _____	Name _____
Contact No _____	Contact No _____	Designation _____	Designation _____
Date _____	Date _____	Date _____	Date _____
1　*Returnee* 　A. New Item - Excess To Requirement 　B. Recovered Item- Fit For Issue 　C. Warranty 　D. Scrap	2　*Approving Officer* 　A. Fit For Issue 　B. Unfit For Issue/scrap 　C. Repair	3　*Receiving Officer* 　A. Standard Price Stock 　B. Zero Value 　C. Faulty(for repair) 　D. Scrap	This column is only for scrap item verification after the collection process complete.

Notes to fill column: Inspected & Approved

Fit for issue : new or recovered but can be used eg. Poles
Unfit for issue : scrap item
Repair : For items under warranty
Recovered Item - Can be fit for issue or scrap. Choose either 1B or 1D.

For Scrap:　ML staff sign column 3 during physical inspections and verifications
　　　　　　ML staff sign column 4 after collection process complete
　　　　　　ML will not responsible for safeguarding the equipment from stolen/ damages/ leakages
　　　　　　in user's place/site until the collection process completes.